

**Adopted Borough of Poole Community Infrastructure Levy Regulation 69B  
Instalment Policy**

<b>Adopted Borough of Poole Community Infrastructure Levy Instalment Policy Effective from 2<sup>nd</sup> January 2013</b>	
<b>CIL Payable</b>	<b>Instalments</b>
<b>Up to £75,000</b>	<ul style="list-style-type: none"> <li>▪ 1<sup>st</sup> Instalment – 25% payable by 60 days from commencement</li> <li>▪ 2<sup>nd</sup> Instalment – 75% payable by 360 days from commencement</li> </ul>
<b>Greater than £75,000</b>	<ul style="list-style-type: none"> <li>▪ 1<sup>st</sup> Instalment – 20% payable by 60 days from commencement</li> <li>▪ 2<sup>nd</sup> instalment – 20% payable by 360 days from commencement</li> <li>▪ 3<sup>rd</sup> instalment – 30% payable by 540 days from commencement</li> <li>▪ 4<sup>th</sup> instalment – 30% payable by 720 days from commencement</li> </ul>
<p>Notes:</p> <ol style="list-style-type: none"> <li>1. Where an outline planning permission permits development to be implemented in phases, each phase of the development is a separate chargeable development and will be collected in accordance with this Instalment Policy.</li> <li>2. Nothing in this Instalment Policy prevents the person with assumed liability to pay CIL, to pay the outstanding CIL (in whole or in part) in advance of the instalment period set out in this policy.</li> </ol>	

In accordance with Regulation 70 of the Community Infrastructure Levy Regulations 2010 (as amended by the Community Infrastructure Levy (Amendment) Regulations 2011) the Borough of Poole CIL Instalment Policy will only apply in the following circumstances:

1. Where the Council has received a valid CIL Assumption of Liability form prior to commencement of the chargeable development (Regulation 70(1)(a)); and
2. Where the Council has received a valid CIL Commencement Notice prior to commencement of the chargeable development (Regulation 70(1)(b))

If either of the above requirements are not complied with, the total CIL liability will become payable within 60 days of the commencement of the chargeable development. In addition, surcharges may apply due to the CIL Assumption of Liability Form and / or the CIL Commencement Notice not being submitted to the Council prior to the commencement of the chargeable development.

Once the development has commenced, all CIL payments must be made in accordance with the CIL Instalment Policy. Where a payment is not received in full on or before the day on which it is due, the total CIL liability becomes payable in full immediately (Regulation 70(8)(a)).

In summary, to benefit from the CIL Instalment Policy, the relevant forms must be submitted to the Council prior to the commencement of the chargeable development, and all payments must be paid in accordance with the CIL Instalment Policy.